Valley High School
New Family Cheat Sheet 2019-2020
515-633-4000
www.wdmcs.org/valley

What are Valley High School’s hours?
• 8:20am to 3:20pm
• 2:35pm dismissal every Wednesday

How does Valley’s Schedule Work?
• **Monday, Thursdays, and Fridays:**
  Periods 1-8 (with lunch either before 4th, in the middle of 4th, or after 4th period)
• **Tuesdays** (Block Scheduling):
  Periods 1, Encore, 3, 5, 7th (with lunch either before 3rd, in the middle of 3rd, or after 3rd period)
• **Wednesdays** (Block Scheduling):
  Periods 2, 4, 6, 8th (with lunch either before 6th, in the middle of 6th, or after 6th period)

Who do I call if my student will be absent?
• Call Valley’s main number (515-633-4000) to notify the school of an absence. Students may also bring in a
  note from a parent/guardian to give their attendance secretary notifying of an absence in advance.
  • Kim Windergerst (serving students with last names A-Gn) 633-4018
  • Lorena Cuevas (serving students with last names Go-N) 633-4016
  • Carol Throm (serving students with last names O-Z) 633-4013

How do I access Infinite Campus (check grades, attendance, etc)?
Please contact Polly Maly, Counseling Secretary, to get set up with Infinite Campus, or to have your password reset
anytime during the school year.
• 515-633-4210, malyps@wdmcs.org
• To access Infinite Campus online, visit WDMCS’s website www.wdmcs.org. Click on the Parents tab near the
top of the page, which will open up a list of Quicklinks. (Students will also access Infinite Campus through the
website.) Click on Infinite Campus, then enter your username and password. Families with more than one
student in the district can access all students from one account.
• Infinite Campus app is available for iOS/Android mobile devices. Download the app; select district (West Des
Moines)

How does my student access their student Google account and district email account?
• All students have district Google accounts. Logging into your Google account will give you access to your
district GMail account.
• Email addresses are consistently named using first initial, last initial, student number: xx12345@wdmcs.org
• Newly enrolled students’ passwords are set to their first initial, last initial, and student number (the same as
their username). Students can then change their password to anything they like.
• Still have questions? Contact Carl Sundermann at 633-4023 or sundermannc@wdmcs.org.

How do I pay for lunches or make other school-related payments?
To make online payments for lunches, school fees, bus fees or other school-related payments, go to the district
website www.wdmcs.org. Click on the Parents tab near the top of the page > click Make a Payment > choose from a
variety of online payment options. You’ll use your Infinite Campus username to create an account with InTouch to
pay fees. Payments are also taken in person in the main office.

**Important Dates for New Students**
• Wednesday, August 14th, 5:45-6:45 >>> VHS Soph Parent/New Student Night (Staplin Performing Arts Center)
  7-8:30 >>> Falls Sports Night (PAC, then breakout meetings with each sport/coach)
• Wednesday, August 21st, 10am >>> New Student Tours/Ambassador Meet & Greet (Meet in Counseling Center)
• Thursday, August 22nd, 3:30-5:30pm >>> Valley Open House (Valley High School - Entire Building)
  5:00-9pm >>> Meet the Tiger Night (Valley High School Pool, Gym and Tiger Field)